



Transitional Year Residency Program

Vacation and Leave Policy

Purpose: To formulize the procedure for Vacation time for Tufts Transitional Year Residents at the Lemuel Shattuck Hospital.

- Policy:**
1. Vacation should be scheduled so that it does not compromise the educational value of the year, but also afford the TY Resident the opportunity for rest and diversion.
 2. Vacation should not encroach upon the time required to complete a required rotation.
 3. Each TY Resident is entitled to a total of 4 weeks vacation including weekends and holidays. All vacations are 4 weeks in duration.
 4. Vacation time must be used within the academic year.
 5. TY Residents should schedule their vacation at the beginning of the year.
 6. For extended leaves of absence please refer to the Lemuel Shattuck Hospital Extended Leaves of Absence Policies #II.28, II.29, and II.30 (attached).